

Alcester Nursery Studio Ltd

ANSmanager@welearn365.com

Tel No: 01789 765780

Newsletter September 2019

Dear Parents and Carers,

Welcome back! We really hope you all had an enjoyable summer break. We had a great time in the holiday club with all of the different activities going on. Check out our Facebook page for photographs of some of the things we got up to.

Holiday photographs

We set you a challenge for the Summer holidays to take a photograph of your child reading in an unusual place. If you have any photographs that you would like to send to us then please email them to the new email address at the top of the page. I'm sure your children would love to share them with the group and there will hopefully be a winner for the most unusual place!!

New starters

We welcome all our new families to the nursery and look forward to the children settling in and having fun.

Staffing

Christina Forrester and Jessie Demetriou will both be our lunch time supervisors having both worked within the nursery.

Jess Bolstridge is still on maternity leave presently.

Cashless system

From September we will no longer accept cash or cheques in nursery. Any fees will need to be paid straight into the nursery bank account as follows.

Alcester No2 Account

40-38-07 92094045

These details will be on the bottom of invoices sent to you. Please add your child's name as the reference for any payments made.

Extra activities

This year's extra activities in nursery are:
Monday - music with Jess, Beth or Rosa
French with Jane

Onsite forest school with Jess, Claire, Rosa or Beth

Tuesday - yoga with Claire or Beth

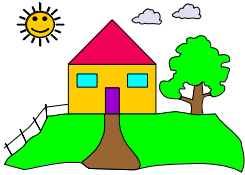
Onsite forest school with Jess, Claire, or Beth

Wednesday- Footie bugs pm with an external coach at a small charge of £2.00

Friday- offsite forest school for our older children. There is a small charge for this of £3.00 or onsite forest school for our older children.

Company House no: 5278232
Charity no:1032182
Accredited as a Quality Nursery
Members of the Pre-School Learning Alliance





Funding forms

Please keep an eye on the wipe board, as we will be asking you to see Penny or Andrea in the back room to read & sign the paperwork. If your child was three on or before 31st August, then they will be eligible to access 15hrs FREE government funding. Your child may also be eligible for some extra funding, called the Early Years Pupil Premium, if you are accessing the full 15hrs entitlement. A child will be eligible if their parents are in receipt of one or more of the following benefits or credits:

- Income support
- Income based jobseekers Allowance
- Income related employment and support allowance
- Support under part VI of the immigration and Asylum Act 1999
 - The guaranteed element of state pension credit
- Child tax credit, but NOT working tax credit, with an annual gross income of no more than £16,190
 - Working tax credit run-on-paid for 4 weeks after you stop qualifying for working tax credit
- Universal Credit- if the child is born on or after 1 January 2015 and the parent is

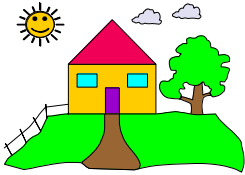
entitled to Universal Credit, they must have an annual net earned income equivalent to and not exceeding £7,400, assessed on up to three of the parent's most recent Universal Credit assessment periods.

OR the child has:

- Been looked after by the local authority for at least one day
- Been adopted from care
- Left care through special guardianship
 - a child arrangement order

Free 30hrs - how to apply

- Parents have to apply the term before they wish to access these hours. You apply direct online to HMRC's digital childcare service at <https://childcaresupport.tax.service.gov.uk/par/app/applynow>
- If eligible you will be given an 11-digit code, which you will need to hand into nursery, to fill out another form.
- The nursery has limited spaces, as we wish to be able to offer sessions still to ALL children, as per admissions policy.



2-year funding

We also offer funding for 2yr olds, there is a strict criteria in order to access this, please log onto the address below to find out if you are eligible. This site will also inform you of any other help with child care costs that you might be able to access. If you meet the eligibility criteria, your child will be entitled to a place from the start of term following their second birthday.

www.warwickshire.gov.uk/childcarecosts

Eligibility:

- A child is eligible for the funding from the term after their second birthday.
- The eligibility criteria remain the same and families **MUST** be in receipt of the following benefits or credits to qualify:
 - Income Support
 - Income based Job Seekers Allowance
 - Income-related Employment and Support Allowance
 - Child Tax Credit or Working Tax Credit, if your annual household income is below £16,190
 - The Guaranteed element of the State Pension Credit
 - Support under part VI of the Immigration and Asylum Act 1999

- Universal Credit if your annual net income is less than £15,400

OR your child:

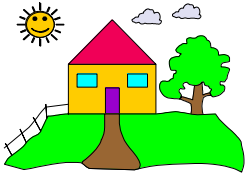
- is looked after by the local authority
- has left care through special guardianship or an adoption or residence order
- has a current statement of Special Educational Needs, or an Education, Health and Care Plan
- qualifies for Disability Living Allowance

Safeguarding / contact details

Please ensure we have all correct contact details for your children. If you move house ensure we have updated address details please and telephone numbers and emails should any of these have changed. If anyone else is to pick up your child other than yourself please ensure we have been informed and that the person picking up and us are given the same correct password.

Toileting

If your child is in nappies can you please ensure they have plenty of nappies, wipes and cream in their bags. When you have decided about toileting your child please inform us so we can work together on this.



Lunch boxes

We encourage you to pack a healthy lunch for your child in a clearly named lunch box. We offer fruit and vegetables at snack time so we encourage healthy eating. Please don't put sweets or more than one sweet treat into your child's lunch box. Thank you.

Sun cream

With the weather still being nice on some days we encourage you to still apply sun cream to your child before they come to nursery. If they are allergic to certain brands please provide your own for a top up otherwise, we will apply a shop branded product.

Antibiotics

If your child is prescribed antibiotics by the doctor, then we ask that you keep your child at home for 48 hours to be sure your child has no adverse effects from the drug. If they need to have the antibiotic whilst in our care then parents will have to fill in the relevant paperwork authorising the nursery to administer it.

Book Bags

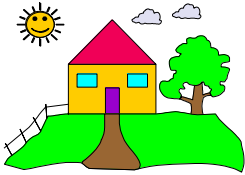
We issue the children with a red book bag which we ask you not to write on as we re-use these bags. The children are encouraged to select a book from our library to take home and read with their family. You can return the books how often you like in exchange for another.

Welcome packs

When your child starts the nursery, you will be issued with a welcome pack. Please read the contents and return the required forms the following week, along with the security photo sheet which is most important to return. The pack has a tee-shirt and pump bag in. You are encouraged to use the bag for nappies, spare clothing, wellies or a waterproof and they can stay on your child's peg. You have the opportunity to purchase further tee-shirts or sweatshirts as an order form will be in your welcome pack.

Reminders

Please ensure your child has a pair of wellies in their pump bag which are named and especially if they are accessing forest school. It would be ideal for them to have a change of clothes in case of accidents as we only have a small amount of spare clothes.



Please inform a member of staff of any injuries sustained outside of nursery as these will be recorded in a separate book to our accident book.

On Teacher Training days full fees are still due if your child would usually attend nursery, and pay, as per agreement in our prospectus.

Please telephone the nursery from 8am if your child is not in nursery or afterschool that day.

Please remember to use this email from now on ANSmanager@welearn365.com for any correspondence during the nursery hours 8-5.30.

Jofli Bear

Jofli bear is our bear that goes on holiday or different adventures with the children. If you are fortunate enough to have Jofli visiting with you please take some photographs and email them to us with a little statement of what he has been up to. We will print them off for your child to share.

Invoices

You will receive your child's invoice at the beginning of each half term electronically. So please look out for it in your "in box", prompt payment is required. Payments must now be made direct into our bank account- bank details are at the bottom of

the invoice. Failure to make a payment within 14days means that you will incur a £25.00 late payment charge per week and the risk of your child losing their place. Please note that fees have been increased to bring in line with the government grant as discussed with our WCC audit. We do try and keep our fees as low as possible so that all children have the opportunity to attend

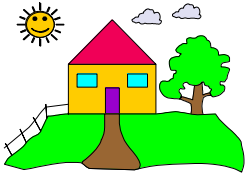
Return to nursery

Nursery and before and after school will commence on Tuesday 3rd September. We look forward to welcoming you all back especially our new parents and children.

Dates for your diary

Attached to this newsletter will be dates of nursery closures and events throughout the year. We encourage you to make a note of these dates on your calendars.

The first event coming up is:
Friday 27th September- coffee morning for all parents & children to raise funds for Macmillan Cancer Support.
Then on Thursday 18th October- messy stay & play coffee morning for all parents & children.



New Directors

We are delighted to welcome on board some new directors who will be supporting the nursery in continuing to be the best it can be. We have Hannah Lant (teacher), Amanda Pillinger (Solicitor) and Kelly Austin (parent representative). Between them they have a wealth of experience which will be beneficial to the nursery.

Afterschool Activities

Monday- Crafts and games
Tuesday- Cooking, Sports and craft
Wednesday- Sports and craft
Thursday- Cooking and sports
Friday- Movie night

Late Collection

Please ensure your child is picked up promptly at their designated time. We understand that things happen that cause you to be late and we advise you to inform us by telephone if this is the case. However, if it is a regular occurrence, we will be issuing a late collection fine and it could result in your child losing their place at nursery or after school club.

We are looking forward to a fun and busy term ahead and look forward to welcoming you all back.

With Regards

Penny Williams

**Manager
Alcester Nursery Studio Ltd**