

## Alcester Nursery Studio Ltd

[www.alcesternursery.org](http://www.alcesternursery.org)

Tel: 01789 765780

### Newsletter September 2024

Dear Parents and Carers,

I hope you have all managed to have a wonderful summer with your families. We look forward to hearing all about your adventures from your little ones.

#### Nursery and wrap around care

We re-open on **Tuesday 3rd September** for nursery and before and after school clubs. Doors are opened at 8am for the before school and 9am for the nursery.

#### Dates for your diary

I will be emailing out soon some dates regarding holidays, nursery closures, events taking place and any entries with TBC next to them will be confirmed as soon as possible. Please look out for extra information on our wipe board close to the front door.

#### New starters

I would like to welcome all our new families joining us this term and look forward to meeting you all at your child's induction visits.

#### Autumn Term Funding

For those eligible for the Two, Three, and Four-year funding entitlement I will be sending home the parent declaration forms for you to complete where indicated. Please ensure they are placed back into the sleeve

once signed and return them to me ASAP.

#### Welcome pack

For all new parents, when you have read all the information in your welcome pack, can you please return all relevant forms filled in and signed?

#### Lunch boxes/Bottles

Can you please ensure your child has a name labelled bottle with them each day that can be replenished with water. If your child is staying for lunch they will require a named lunch box.

#### Fees

There has been an increase with our fees as per the letter sent via email but this only applies to those paying for fees or additional childcare services. All invoices will be emailed out to you during the first two weeks of returning so please let me know if you have not received these. If you find you are having difficulty making payment, can you please speak to Penny in the first instance, so you don't incur late payment charges?

#### Clothing and footwear

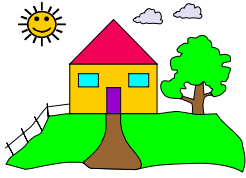
Can we ask that your child is appropriately dressed for the weather? It may still be mild at times but can also be wet and damp. Please ensure that your child has the correct footwear to change into if they have arrived in wellingtons and a coat as the outdoor environment is accessed all day every day.

#### Red book bags

Once we have settled back in, we will

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Charity no:1032182  
Accredited as a Quality Nursery  
Members of the Early Years Alliance





allocate all the children with a red book bag so that they can borrow library books to take home and read with their families.

The book bag is on loan so please do not write your child's name on the bag; we will instead attach your child's name.

### Wrap-a-round club

For our school children we know they like to access clubs which the school puts on. If you wish for your child to take part in the clubs, can you please inform Penny as soon as possible so we know if we are picking up your child or not.

### Key person

Each child is allocated a key person, so for all our new families, you will be informed of your child's key person when your child does their induction visits. Please use this time to share as much about your child as you can so that we can establish support from the beginning.

### Serious Allergy

We have some pupils in nursery with serious nut allergies which requires them to carry an epi-pen. We need to inform you that we are a **peanut and tree nut FREE** environment. This means that we cannot allow any food products into the nursery which contains or may have been manufactured in a factory that may contain peanuts or tree nuts. In your welcome pack you will each be given a letter with further information and a section to sign and return to me that you have read and will do your best to support us in keeping our environment **peanut and tree nut free**.

### Staff

Some staff have moved around in nursery so when we return Andrea will be in the office with me and Jane and Caroline are moving into the 2-3 year room. We also welcome two new staff members Caitlin and Lauren who are taking up an apprenticeship with us.

### Tapestry

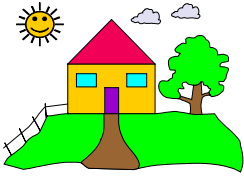
For our new families, once your child has settled into nursery you will be invited to join Tapestry. This is where you can view your child's learning journal online detailing observations and photographs of their time in nursery. You will be able to comment and upload your own photographs and observations.

### Safeguarding

Please ensure you let Penny know of any changes to details including address and contact numbers. For new parents can you provide Penny with photographs of people allowed to pick up your child? All relevant paperwork will be included in your welcome pack.

### Stay and play

We encourage parents to come and join their child in play, meet the staff and see what activities we get up to. We will aim to offer these sessions on different days throughout the year so that working parents can hopefully come along too. I will put the dates of these sessions on the 'dates for your diary' schedule which I will email to you very soon and also in monthly newsletters and on the wipe board. The first stay and play session coming up will be



on **Tuesday 15<sup>th</sup> October** 9-10.30.

### **Applying for a reception school place**

If your child is due to start reception in September 2025 then you can apply for a place from 1<sup>st</sup> November 2024 which is when the application process begins. The deadline date for applying is 15<sup>th</sup> January 2025. If any of you need help with this process when the time comes to apply, then please do not hesitate to ask me for help.

**With Regards**

**Penny Williams**

**Manager at Alcester Nursery Studio Ltd**